

IIE _____ Chapter Survey

By completing the following questionnaire, you can help your IIE Chapter enhance your programming and better serve you and your colleagues. The Survey should take about 10 minutes to complete.

Please return it by mail or electronically by _ (date) _ to _ (____) _

1. Please check the day that is generally most convenient for your monthly meetings.

Monday Tuesday Wednesday Thursday Friday

2. Please check the week of the month that is generally most convenient for our monthly meetings.

first week second week third week fourth week

3. Please indicate your preferred location for your chapter meeting.

4. How interested are you in chapter meetings focused on the following? *Please rate each on the scale indicated: (1) not interested; (2) somewhat interested; (3) interested; (4) very interested*

Plant and business tours	1	2	3	4
Engineering principles and practices	1	2	3	4
Engineering education	1	2	3	4
University research projects	1	2	3	4
Community involvement	1	2	3	4
National Engineers Week	1	2	3	4
Joint Chapter Meetings	1	2	3	4
Professional Development	1	2	3	4

5. What technical topics or other subjects would you like to see as the focus of a local chapter meeting?

6. What professional development courses would you like to see the chapter provide?

7. Would you like chapter programs or courses provided via the Internet?

Yes No

8. How do you prefer to receive your chapter newsletter?

E-mail only Hard copy only E-mail and hardcopy Web Site

9. What additional professional or personal benefits would your chapter to offer?

10. In your opinion, what areas of your local chapter's programs and administration need to change and/or improve?

Thank you for your valuable input; your cooperation is greatly appreciated.

III _____ CHAPTER
MEMBER NEEDS AND INTERESTS SURVEY

In a continuous effort to improve the quality and delivery of products and services we provide to members, we have designed this survey to obtain your feedback and suggestions regarding our chapter. Please take the time to complete the survey and return it to _____ . Take as much time as is necessary to provide detailed feedback. Your comments are crucial! When you see room for improvement, please provide specific suggestions on how improvements can be made. The value of the response is directly linked to the specifics of your suggestions. Thank you for your participation!

Chapter ### Board of Directors

1) How would you characterize our chapter? (please check one)

- Active-thriving: provides consistent, above-average service/value; exceeds my expectations
- Active-maintaining: provides consistent, average service/value; meets my expectations
- Active-struggling: provides inconsistent or below average service/value; does not always meet expectations
- Barely active: provides little service/poor quality service/value; does not meet expectations

2) Over the past two years, (or over the course of your membership if less than two years), how many chapter activities have you attended? Please answer this question according to the following types of activities.

Chapter Activities	Number of Times Over the Past Two Years You Have Participated in the Activity
Dinner Meetings	_____
Plant Tours	_____
Chapter Sponsored Educational Seminars or Workshops	_____
Officer Meetings	_____
Social Events	_____
Other: _____	_____

3) If you do not participate, what are the main reasons? (rank order; 1 = most important, 6 = least important)

- Lack of time
- Lack of interest
- Activities do not meet my needs (please explain: _____)
- Difficult to attend meetings at scheduled times
- Distance I have to travel to attend
- Other _____

4) If you do participate, check below the statement that most closely characterizes your involvement

- I attend as many programs as I can/as interest me, but am not interested in further involvement
- I am serving/would consider serving on a committee or limited project, but am not interested in holding a leadership position
- I am serving on a committee or project and would consider holding a leadership position
- I am serving/have served in a leadership position but would not consider doing so in the future
- I am serving/have served in a leadership position and would consider doing so again in the future

5) In column 1, please rate each of the following chapter benefits of in terms of its importance to your satisfaction with the chapter.

0 = chapter does not currently offer 1 = completely unimportant 2 = somewhat unimportant
 3 = somewhat important 4 = important 5 = extremely important

6) In Column 2, please rate your current level of satisfaction with each membership benefit provided by the chapter.

0 = chapter does not currently offer 1 = extremely dissatisfied 2 = somewhat dissatisfied
 3 = somewhat satisfied 4 = satisfied 5 = extremely satisfied

**COLUMN 1
Importance**

**COLUMN 2
Satisfaction**

_____ Regularly scheduled meetings/educational opportunities	_____
_____ Regularly published newsletter/announcements	_____
_____ Networking opportunities/local contacts	_____
_____ Leadership opportunities	_____
_____ Job bank/resume bank	_____
_____ Other career/job search assistance	_____
_____ Plant tours	_____
_____ Social events	_____
_____ Opportunity for community involvement/service	_____
_____ Local publicity for/promotion of the profession and the Institute	_____
_____ Sponsorship of local seminars/conferences	_____
_____ Opportunity for awards/recognition	_____
_____ Chapter Home Page	_____
_____ Professional development opportunities	_____

7) Of the items above, which are the three areas you would most like to see improved?

a. _____ b. _____ c. _____

8) In the space provided below, please give as much detail as possible regarding how this area could be improved (feel free to attach an extra sheet if desired)

a.

b.

c.

9) Please complete the following grid to indicate your interest in possible chapter programs for the future.

Potential Chapter Activities Over the Next Two Years	INTEREST 1 = very interested 5 = not interested at all	Please suggest particular programs of interest to you for each of the activities.	Would you attend the activity if offered by the Chapter?
Plant Tours	1 2 3 4 5		1. Yes 2. __ No
Educational Presentations-Speakers from Universities	1 2 3 4 5		1. Yes 2. __ No
Professional Presentations-Speakers from Industry, PE Review Courses...	1 2 3 4 5		1. Yes 2. __ No
Dinner/Business Meetings	1 2 3 4 5		1. Yes 2. __ No
Lunch/Business Meetings	1 2 3 4 5		1. Yes 2. __ No
Social Meetings-Get-togethers in informal setting	1 2 3 4 5		1. Yes 2. __ No
Training Seminars	1 2 3 4 5		1. Yes 2. __ No
Community Support Fund-raisers, volunteer support of community non-profits	1 2 3 4 5		1. Yes 2. __ No

10) Are there any activities or programs not mentioned previously that you would like to see the chapter offer or support in the future.

11) Please share any thoughts, ideas, concerns or suggestions you have regarding the chapter and its ability to serve your needs and provide value-added benefit to your IIE membership.

OPTIONAL. Please provide some demographic data about yourself:

Age: 18 - 25 26 - 35 36 - 45 46 - 55 56 - 65 over 65 **Gender:** ___ Male ___ Female

Member for: Less than 5 years 6 - 10 years 11-15 years 16 - 20 years over 20 years

Industry in which employed: _____ **Position:** _____

If you would be willing to serve on a committee, project team, or as a board member/officer in the future, please complete:

Name: _____ Member number: _____

Address: _____ Phone: _____

_____ Fax: _____

Email: _____

Area(s) of service/involvement interest:

- | | |
|--|---|
| <input type="checkbox"/> Newsletter | <input type="checkbox"/> Chapter conference or seminar |
| <input type="checkbox"/> Membership | <input type="checkbox"/> High school and/or college student liaison |
| <input type="checkbox"/> Programming (meetings, tours, events) | <input type="checkbox"/> Industry liaison |
| <input type="checkbox"/> Communications | <input type="checkbox"/> Budget/Finance |
| <input type="checkbox"/> Community Outreach | <input type="checkbox"/> Career resources (job/resume bank; networking) |
| <input type="checkbox"/> Email/internet/world wide web/home page | <input type="checkbox"/> Marketing/publicity/promotions |