

Adjusting to Working at Home: How to Use Ergonomics to Help

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Work From Home Will Remain a Reality for the Near Future

- A Gartner CFO Survey in April 2020 found:
 - 74% of respondents estimate at least a 5% increase in the amount of people working 100% from home.
 - This results in ~11.2M employees WFH or ~6M increase from those previously WFH
- Companies recently announcing extensions of WFH policies:
 - Capital One (September)
 - Microsoft (October)
 - Amazon (October)
 - Slack (November)
 - Google (Remainder of Year)
 - Facebook (Remainder of Year)
 - Nationwide Insurance (4K employees WFH permanently)



USA TODAY

Working from home post-COVID-19? Facebook, Apple, Twitter and Microsoft embracing remote work

Will Facebook, Microsoft, Apple, Twitter employees go back to the office post-coronavirus? The tech giants are looking at more remote work. 1 week ago



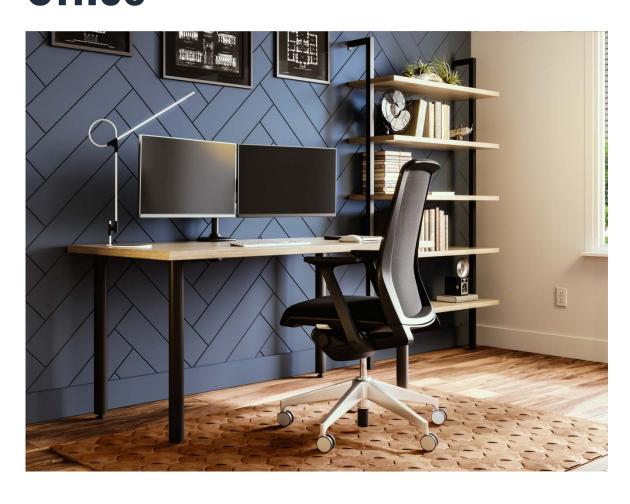
A The Atlantic

Work From Home Is Here to Stay

While working remotely confers some mental-health and other benefits, the "job" as we know it might never be the same. Conferences, in-person ... 1 month ago



A Company's Workplace Strategy Should Include the Home Office



Right Thing to Do:

- Shows commitment to supporting their employees wherever they work.
- Well-being and proper ergonomics contribute to performance and productivity.

Legalities:

- Per OSHA, is the employer is responsible for providing a safe work environment whether working at the office or at home.
- Many workers' compensation laws do not distinguish between home-based and office-based workers.
- Telecommuting is sometimes requested as a reasonable accommodation under the Americans with Disabilities Act.

Options for Helping Employees Purchase Office Furniture

Stipend/Allowance Paid to Employee

- Google gave employees \$1,000 work-from-home allowance
- Slack gave employees \$1,000 for their home office setup which was in addition to a \$500 stipend they gave earlier in the year
- Shopify gave its newly remote employees \$1,000 to set up home office
- Twitter gave their teleworkers up to \$1,000 to set up home office
- Basecamp, offers workers \$1,000 to get their work station up and running at home
- Chegg gives its remote workers' \$500 for home office furnishings.
- Buffer gives its employees one-time payment of \$500 to set up their home office
- Reddit provides a yearly allowance to build an at-home setup

Employee files Expense Report

- Indeed said it would reimburse its employees up to \$500 for standing desks, chairs or lighting in their home
- Apple offered a \$100 reimbursement to purchase equipment like an office chair or desk for retail staff asked to work from home



Options for Purchasing Office Furniture for the Home

Purchase Pre-Selected Items through Company Purchase through Company's Office Furniture Manufacturer

Purchase from Retail Store; i.e., Amazon, Staples, etc.

Company Controls Pricing and What Employees Can Purchase

Company Negotiates
Discount for Employees

Employee Pays Retail Pricing

Example: Haworth Online Store

FREE shipping and returns on all orders!

HAWORTH

Dealer Referral Contact Us

SHOP:

Seating

Lighting Accessories

Parts

Inspiration 🗸

CORPORATE PROGRAMS

Enjoy the Perks

What to expect as part of the Corporate Program experience:



Professional Grade

Trusted global brand for commercial-quality furniture and accessories that last.



Simplified Process

Easy ordering, flexible payment options, front-door delivery, and best-in-class service.



Comprehensive Offering

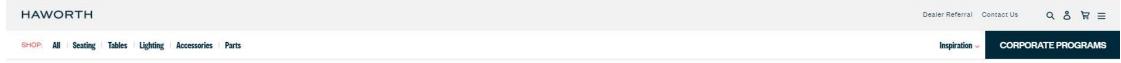
Everything you need to create a comfortable, customizable work-from-home space.



Preferred Pricing

Enjoy exclusive, relationshipbased pricing that's better than retail.

Example: Haworth Online Store



Bedroom Nook



Featured Items



The Main Item to Invest in for Home: A Task Chair

Features:

- Seat
 - Height yes
 - Depth maybe
 - Waterfall Front Edge yes
- Tension Control yes
- Back Lock/Stop maybe
- Forward Tilt maybe
- Armrests
 - Height yes
 - Lateral maybe
 - Fore/Aft-maybe
 - Pivot maybe
- Lumbar
 - Height yes
 - Amount of Support/Depth maybe
- Pelvic Support maybe



Standards

BIFMA Product Safety and Performance Standards and Guidelines

- BIXMA X5.1-2017: Office Chairs
- BIFMA X5.5-2014: Desk Products

Ergonomic Guidelines and Standards

- BIFMA G1-2013: Ergonomics Guideline for Furniture Used in Office Work Spaces
 Designed for Computer Use
- CSA Z412-2017: Office ergonomics An application standard for workplace ergonomics

Questions?

Resources: https://blog.haworth.com/content/spark/en.html

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