

# IISE Work Systems Division Board Meeting Minutes

## Oct 3rd, 2016

### Meeting Agenda/Notes:

1. Welcome: Division Meeting for Oct 2016
2. Meeting; is there a better day/time? (1<sup>st</sup> Monday each Month); **Stays as is**
3. Reviewed IISE In the News! Website Review <http://www.iinet2.org/default.aspx>
  - a. Events: Upcoming Training List
  - b. Work Systems Division Webpage Review (Action Item 1: All - Review Webpage, make recommendations on improvements for 2016-17) **No recommendations**
4. Review
  - a. Board Member DL (Action Item 2: All – review correct where needed) **No changes**
  - b. Directory of Division Officers and Board Members (Action Item 3: All – review correct where needed); **No changes**
5. Old Business (do we have anything incomplete from 2015-16?)
  - a. Conference Recap? (Action Item 4: Jose – Complete)
  - b. Town Hall minutes? (Action Item 5: Richard - Complete) **Include discussion on how to increase interest/attendance.**
  - c. Drop Box archive process (Action Item 6: Jose, Miguel, Richard – Cleanup & identify archive process) (**Victoria to provide access & guidance**)
  - d. Division By-Laws to be updated by next meeting (Action Item 7: Richard - Complete)
  - e. [IISE Society and Division Management Center](#):
    1. May 1<sup>st</sup>: Division Health Metric (Action Item 8: Richard - Ensure Division Health Metrics are complete for 2016; **Complete**)
    2. July 31: 3 Yr. Strategic Plan? (Action Item 9: Richard - Ensure Strategic Plan is completed for 2016 – 17); Strategic plan (**Proposed**):
      1. **Preview Vendors in a future Board Meeting (See New Business)**
      2. **Challenge all Board Members to submit 1 Conf abstract**
      3. **Identify invited Speakers.**
      4. **Challenged area is membership?**
    3. Sept: Awards to TVP (Action Item 10: All – Make recommendations on Awards for 2016-17); **Recommendations: Best Paper Award, Student Competition Paper (Award\$? Maybe conf \$ paid for?), Tickets to Awards banquet?, Picture in IISE Magazine; Article?; Website pic; News Letter?; Publication). Michele to provide Awards Form to Richard; to be submitted NLT Oct 7<sup>th</sup>.**
    4. **The THR Best Practices Webinar for the Division and Societies Leadership is scheduled for Monday, October 17th from 10:00-11:00 am Eastern time. It was referenced in the September TOB newsletter to the Society and Division leadership.**
    5. Sept. 30: Update Annual Goals and submit to TVP (**In-Work above; NLT Oct 7<sup>th</sup> )**
    6. Oct: Call for papers (abstracts). **Richard to find last year's notice, update, and DL: NLT Oct 7<sup>th</sup>)**
    7. Nov: Nominating Committee for Elections formed.
    8. Dec: Email announcing elections sent out
  - f. Other?
6. New Business
  - a. IISE Annual Conf (Pittsburgh) prep starts in Oct.
  - b. (Action Item 11: Elliott - Get with Michele on sensitivities of working with a Vendor/Webinar) **Complete; target date Nov 7<sup>th</sup> or Dec 5<sup>th</sup> )**

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1. Intro to AnyLogic – Derek Magilton
2. Intro to FlexSim – Markus Cueva (TBD) 30 min demo of software capabilities.
3. Potential questions:
  1. Does FlexSim have a version developed for Academia (Student focus)?
  2. What types of data is needed to develop a model, how is it collected?
  3. What types of problems can be solved?
  4. Is training/guides available on designing and improving a work system?
  5. What companies/universities are currently using it?
7. Action Items List (All Members; by next meeting Sept 5<sup>th</sup> Labor Day)
  - a. Review WS Div Webpage; make recommendations on improvements (No recommendations)
8. Open Discussion – Action Item 12: Tom – Paragraph on the Health care discussion (Complete)
9. Adjourn

### Attendance

Board Member DL	Aug 1st	Sept 5 <sup>th</sup> (Cancelled)	Oct 3rd
Alex Pacheco <alex.pacheco@gapac.com>	X		X
David Prestin <David.Prestin@boeing.com>			
Ed Pound <pound@factoryphysics.com>			
Eisbrenner, Edward (E.L.) <eeisbren@ford.com>	X		X
Elaine Schwartz <eschwartz@iise.org>	X		
Elliott, Richard D. <richard.d.elliott@boeing.com>	X		X
George Bishop <gbishop@ghbishop.com>			
Victoria Clark <vclark@iise.org>			X
Jose A. Macedo <jmacedo@calpoly.edu>	X		X
Kong, Dongjoon <Dongjoon.Kong@boeing.com>;			
Larry Aft <laft@iienet.org>	Out of Office		
Mayra Mendez-Pinero <mayra.mendez@upr.edu>	Vacation		X
Michael Hair <michaelhair1@gmail.com>	X		X
Michele Dekelbaum <mdekelbaum@sbcglobal.net>			X
Miguel Gonzalez <gonzalezma@utpa.edu>			
Miguel Gonzalez <miguel.gonzalez@utrgv.edu>	X		Out of Office
Thomas Pinson <tbpinson@hotmail.com>	X		X

### [Work Systems Division Board](#) [April 2016-April 2017](#)

#### President

[Richard Elliott](#)  
Senior Industrial Engineer

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Boeing  
Woodinville, WA

## Immediate Past President

[Jose Macedo](#)  
Professor/Dept. Chair  
Cal Poly State University  
San Luis Obispo, CA

## President-elect

[Miguel A. Gonzalez](#)  
Associate Vice President for Research  
Univ. of Texas -  
Edinburg, TX

## Directors 2015-2017

[Michael Hair](#)  
Senior Industrial Engineer  
Silevo Incorporated  
Fremont, CA

[Thomas B. Pinson](#)  
President  
Confinia Emergency Services PC  
Neosho, MO

## Directors 2016-2018

[Edward L. Eisbrenner](#)  
Sr. Industrial Engineer  
Ford Motor Company  
Brookpark, OH

[Alex Pacheco](#)  
Operations Excellence Manager  
Georgia Pacific  
Atlanta, GA

## Action Item Log: Due by Oct 3<sup>rd</sup>

- All - Action Item 1: Review Webpage, make recommendations on improvements for 2016-17
- All - Action Item 2: Review Board Member DL (below), correct where needed
- All - Action Item 3: Review Division Officers list (below), correct where needed
- Jose – Action Item 4: Complete Conference Recap & prepare for review Sept 12<sup>th</sup>
- Richard - Action Item 5: Complete Conf Recap for review Sept 12<sup>th</sup> Incl. increasing interest/attendance
- Jose, Miguel, Richard – Action Item 6: Cleanup & identify archive process
- Richard - Action Item 7: Division By-Laws to be updated
- Richard - Action Item 8: Ensure Division Health Metrics are complete for 2016
- Richard - Action Item 9: Ensure Strategic Plan is completed for 2016 – 17

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8/1/2016

Page 3

**IISE Work Systems Division Board Meeting Minutes  
Oct 3rd, 2016**

All – Action Item 10: Make recommendations on Awards for 2016-17

Richard - Action Item 11: Get with Michele on sensitivities of working with a Vendor/Webinar

Tom – Action Item 12: Paragraph on the Health care discussion to be added to final meeting minutes